

Petition for New Course Approval or Amendment to Existing Course

1. Petition is for new course approval or amendment of an existing course. If an amendment, please explain the nature of the amendment, e.g., a change in course credits, change to course name that connotes new topic/emphasis; change in course description, or change between a paper course and an exam course):

2. Full-time faculty member(s) who will serve as faculty sponsor(s): _____
3. Name of course _____
4. Please attach a one-paragraph description of the course (or amended course) to be included in the Course Catalogue/Announcements, including credit hours and any prerequisites.
5. Please attach a course syllabus for the proposed course (or proposed amended course).
6. Has this course been offered on an experimental basis? yes no. If yes, when? _____
7. In accordance with the Law School's compliance with ABA Standard 310, please certify the following:
 - a. This course is designed to require that students work at least two hours outside the classroom for every hour of classroom time or direct faculty instruction: yes no.
 - b. The approximate total number of pages students are assigned to read to prepare for this course: _____.
 - c. If there are assignments, written or otherwise (other than reading), that students are required to complete, please indicate how many total hours of out-of-classroom time you would estimate an average student would need to devote to the completion of these assignments: _____.
8. Please attach a description of the topical coverage of the course. The description should be sufficiently detailed to permit the Academic Affairs Committee and the faculty to evaluate the contribution of the course (or its amendment) to the curriculum and the potential overlap with other courses. Please include the learning objectives of the course, the means by which the course will achieve those objectives, a discussion of how the students in the course will be evaluated (e.g., exam, paper, writing assignments, quizzes, etc.), and any other information that might aid the committee and faculty in evaluating the petition.
9. Please indicate if you are requesting that the course be part of a concentration, and if so which one.
 yes no Name of concentration: _____
10. If the course is designed to satisfy any part of the Writing Requirement (Rule XII) or to be an Experiential Course (Rule XIII), please certify accordingly below and explain by separate attachment:
 - a. Writing Requirement:
This course is a practice oriented legal writing course: yes no
This course is a scholarly legal writing course: yes no
 - b. Experiential Course:
This course is an experiential course: yes no
This course is a transition to practice course: yes no

Signature of Instructor

Date