

Due Dates, Cancellation and Refund Policy
International Business and Trade Law Program in Krakow, Poland
June 12 to July 15, 2022

Priority Application due date: Monday, March 14, 2022 – Applications will open December 1st and will be accepted on-line at goabroad.cua.edu. Applications are processed on a first-come, first-served basis. The \$50 non-refundable application fee must be submitted at the time of application, as an application will not be reviewed until the application fee is received. After March 14, applications will be considered on a space available basis.

Deposit/Program Fee due date: Monday, March 28, 2022 –Deposit of \$500 confirms one’s place in the Program and will be applied to Program Fee, which covers mandatory medical and evacuation insurance; entertainment, such as field trips, receptions and dinners; preparation of some Program materials; and access to support staff.

Written Notification of Withdrawal - Participants who wish to cancel their intent to participate in the Program must provide official written notification by email. The reasons for withdrawal from the Program must be stated and supporting documentation must be provided. Participants themselves are responsible for this notification. Notification must come from the student's official CUA email account or an alternate email address on file with CUAbroad and at the time of application. No verbal statements of withdrawal will be accepted as official.

Written email notification must be submitted to the administrator of the Catholic University Law Summer Abroad Programs - Ms. Constantia Dedoulis at dedoulis@law.edu. Withdrawal becomes effective on the date the notification is received.

To Withdraw Without Penalty, written email notification must be received on or before Monday, April 11, 2022, 11:59 p.m. As of April 12th, the Deposit/Program fee of \$500 is non-refundable.

Cancellation - If Catholic University must cancel the Program due to unforeseen circumstances, students will receive a full refund of all tuition and fees paid, including the application fee. Students will receive prompt notification of such a cancellation via e-mail and a written letter.

Refund Policy

Cancellation Period	Cancellation Fee Amount Due
	Application fee of \$50 is non-refundable.
On or before April 11, 2022	Deposit/Program fee paid will be refunded to student in full (100%).
As of April 12, 2022	Deposit/Program fee paid will not be refunded.

Tuition - Due to the short-term of the international summer program, students are strongly discouraged from modifying their course schedule once the Program begins. However, with the approval of the Program Vice Director Paul Kurth, students may add/drop classes within 48 hours of the first day of the course. Students are required to use Cardinal Station to add/drop course(s); billing adjustments will occur automatically via Cardinal Station. In the event students withdraw from a course after the add/drop period, they will be responsible for 100% of tuition.

Housing

Students are responsible for their housing arrangements. In the past few years, students have declined CUA-arranged dormitory accommodations in favor of making their own housing arrangements. Students find this option more attractive, as they have greater control over housing costs and they may choose to share the cost of a more spacious apartment with classmate(s) attending the program. Therefore, the Program will not provide pre-arranged student housing in the 2022 Summer.

Before entering into any housing agreements, students are advised to understand the terms of the agreement, including costs, amenities, and refund policy concerning deposits and other payments. Krakow is an ancient city, therefore rental properties may or may not offer air conditioning, elevators or Wi-Fi access as standard features. Students should seek accommodations convenient to the Larisch Palace of the Jagiellonian University, where classes are held. Larisch Palace is located at 12 Bracka Street, Old Town, Krakow, Poland.

The Program will provide a guide to accommodations in Krakow and Warsaw. Program faculty and staff will offer assistance to students, as they explore housing options.

Non-Catholic University Expenses - *Note that in all circumstances, airfare and student arranged housing is the sole responsibility of participants, and students must work with ticket issuer and/or housing provider to negotiate any possible refund.*