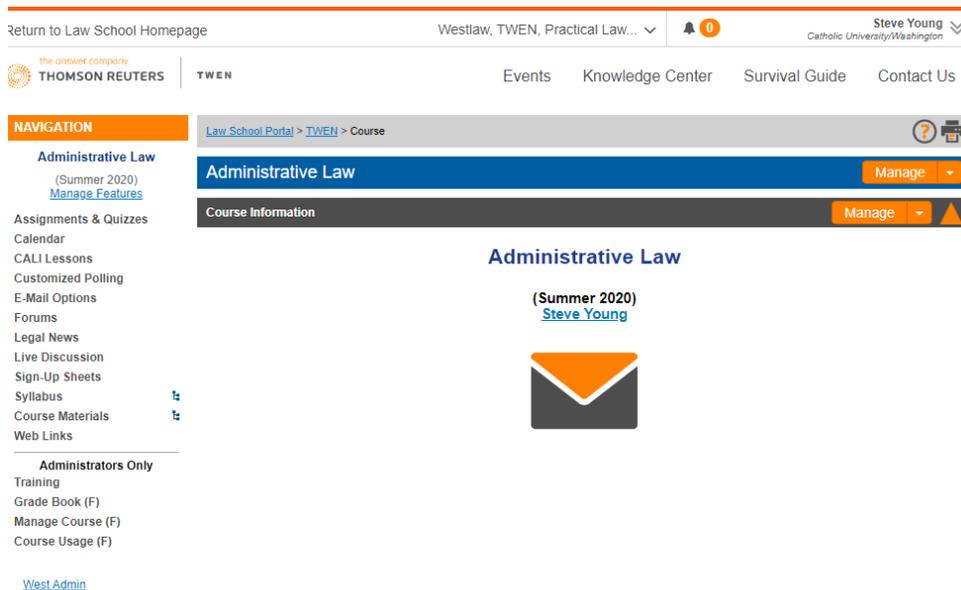
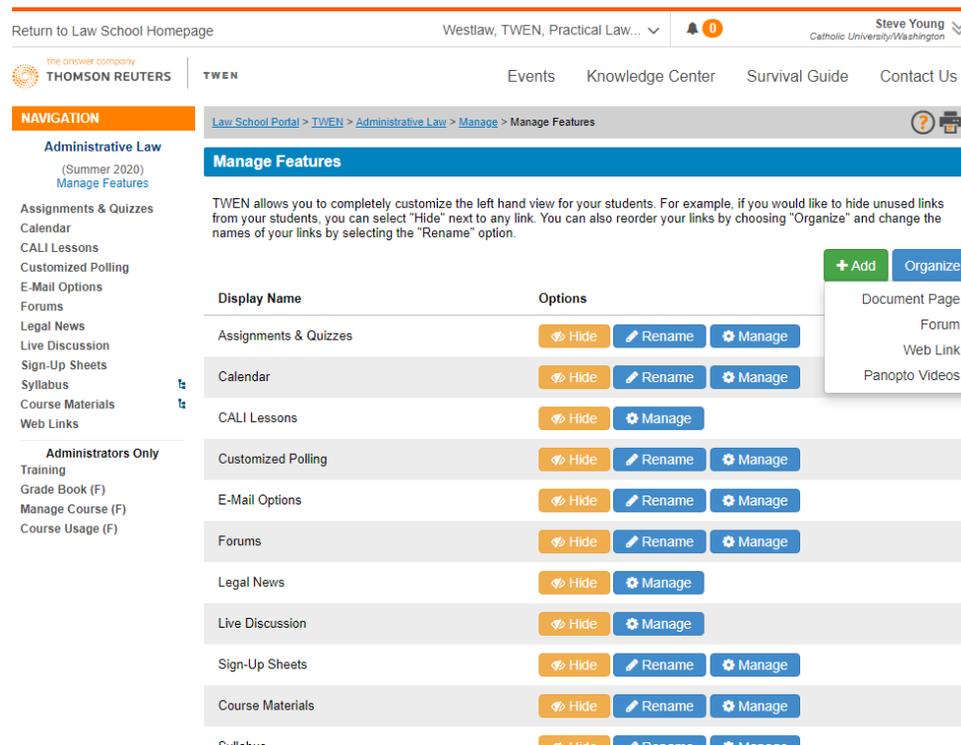


ADDING PANOPTO TO YOUR TWEN SITES

STEP 1: Click the blue **Manage Features** link near the top of the left navigation panel.



STEP 2: On the Manage Features screen click the green **+Add** feature on the right side of the screen and select **Panopto Videos** from the drop-down display.



STEP 3: Now select **Web Links** on the left hand navigation panel and then check the box near the middle of the screen titled **Display the web links in the left navigation for this course**.

The screenshot shows the Thomson Reuters course management interface. At the top, there is a navigation bar with 'Return to Law School Homepage', 'Westlaw, TWEN, Practical Law...', and 'Steve Young Catholic University/Washington'. Below this is a secondary navigation bar with 'THOMSON REUTERS', 'TWEN', 'Events', 'Knowledge Center', 'Survival Guide', and 'Contact Us'. The main content area is titled 'Web Links' and includes a checkbox labeled 'Display the web links in the left navigation for this course' which is checked. Below this is a search box for 'Keyword(s)' and a table with columns 'Name', 'Description', and 'Options'. The table contains one entry: 'Panopto Videos' with description 'Panopto Videos for this Course' and 'Edit' and 'Delete' buttons. A left-hand navigation panel lists various course features, with 'Web Links' highlighted. The footer includes 'THOMSON REUTERS' and social media icons.

STEP 4: **Panopto Videos** now appears in the left navigation panel and is visible to students. Clicking on the Panopto Videos link will take the user to the Panopto platform.

The screenshot shows the Thomson Reuters course management interface for the 'Administrative Law' course. The top navigation bar is the same as in the previous screenshot. The main content area is titled 'Administrative Law' and includes a 'Manage' button. Below this is a 'Course Information' section with another 'Manage' button. The left-hand navigation panel lists various course features, with 'Panopto Videos' highlighted. The main content area displays the course title 'Administrative Law' and the instructor 'Steve Young' for 'Summer 2020'. Below this is a large envelope icon.