March 15, 2010

EMPLOYERS:

I am pleased to invite you to participate in the Fall 2010 Recruiting Program for The Catholic University of America, Columbus School of Law. The University and law school are over 100 years old, and CUA Law graduates populate our nation's best law firms, the judiciary, and the federal government. Your firm should discover what hundreds of other legal employers who come to our campus already know:

**CUA Law graduates are prepared to practice law.** Our graduates are excellent writers and well-prepared, pragmatic practitioners of the law – a result of CUA’s vigorous curriculum, including special certificate programs, nationally-ranked clinical programs and co-curricular activities such as law review, journals and moot court.

**CUA Law graduates consistently impress the judiciary.** Year after year, approximately 13 percent of the class is selected for judicial clerkships. Seven members of the Class of 2010 have secured federal clerkships and many more secured clerkship at the state and local levels.

To participate in our Fall Recruiting Program, logon to www.law.cua.edu/Career and under the Employer Tab, click the web-link, Simplicity: Fall Recruiting 2010 Registration or complete the attached 2010 Registration Form and return to OCPD via email (jobs@law.edu) or fax (202-319-4734). For additional registration information, please contact Rosalind Boyer Bernard, Manager of Legal Recruiting, at (202) 319-5132. I look forward to welcoming you in the fall.

Regards,

Jessica Heywood, Director
Office of Career and Professional Development
The Catholic University, Columbus School of Law
(202) 319-5132
(202) 319-4734 (fax)
jobs@law.edu
www.law.cua.edu/Career
Law School: The Catholic University of America, Columbus School of Law
Dates of On-Campus Recruiting Program: August 30, 2010 to October 15, 2010
Blocked Dates: September 6; September 9-10; September 18; October 1
Normal Interviewing Hours: 8:30am to 5:00pm
Usual Length of Interviews: □ 20 minutes □ 30 minutes [w/10-minute am/pm breaks & 40-minute lunch break]

Recruiting Organization Information

Employer: ____________________________________________ Hiring Attorney: ________________________________
Legal Recruiter: _______________________________________ Address: _________________________________________
City: ___________________________ State: __________ Zip: __________
Telephone: (___) __________________ Fax: (___) ________ E-mail: ____________________ Website: _______________
Offices for which you are recruiting: ________________________________________________________________
(For offices interviewing independently, please use a separate form.)

Request for OCI or Off-Campus Interviews

Interview dates requested: __________________________________________
First choice: ___________________________________________________
Second choice: _________________________________________________
Third choice: __________________________________________________
Classes you will interview: □ 2L (% %) [2D/3E] □ 3L (% %) [3D/4E]
Interviews begin at (time): _________________________ End by: ________
Number of schedules (rooms) required: __________ Number of interviewing days: __________
Names of interviewers (indicate by including class year if alumnus/a): _______________________________________
Interviewers will work: □ alone □ in teams Number of interviewers per room: _______________
Length of interviews: □ 20 min. □ 30 min. □ Other (specify): ____________________________
Employers will receive student résumés to prescreen. Students should bring to their interview:  
□ Résumé □ Transcript □ Writing Sample □ References □ Other _______________________________

Delivery Method for Campus Interviews

By Simplicity or method below:

An express mail service may be used at your expense: (if applicable) □ U.S. MAIL
Name and account number for Express Mail Service: ____________________________________________
Preferred arrangement (explain): ____________________________________________________________

Request for Résumé Collection Only

If you do not plan to interview on campus but wish to receive résumés: 
Résumés should be sent by the following date: ____________________________
You will accept résumés from: □ 2L (% %) [2D/3E] □ 3L (% %) [3D/4E]
Résumés should be sent individually by students: □ Yes □ No
Résumés should be sent as a group by the Office of Career & Professional Development □ Yes □ No
Employers will receive student résumés to prescreen. Students should bring to the interview when scheduled:
□ Résumé □ Transcript □ Writing Sample □ References □ Other: ______________________________

Delivery Method for Résumés Collection Only

By Simplicity or method below:

An express mail service may be used at your expense: (if applicable) □ U.S. MAIL
Name and account number for Express Mail Service: ____________________________________________
Preferred arrangement (explain): ____________________________________________________________
Video-Conferencing Interviews Also Available -- Please Contact OCPD

Other information required by school: Please submit a copy of your employer brochure, if applicable, a current NALP form, and a signed Statement of Non-Discrimination with your Registration Form.

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<tr>
<th>Hiring Information (Please indicate specifically any criteria you consider in hiring our students)</th>
<th>Required</th>
<th>Preferred</th>
<th>Not a Factor</th>
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<tbody>
<tr>
<td>Class Rank %</td>
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<td>Law Journal</td>
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<td>Moot Court/Mock Trial</td>
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<td>Technical Background</td>
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<td>Foreign Language</td>
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<td>Other</td>
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Other Services

Please contact the Office of Career and Professional Development at (202) 319-5132 or via e-mail to jobs@law.edu, if you are interested in additional information about posting a job via Symplicity or participating in our Spring OCI / Résumé Collections program.

Statement of Non-Discrimination: The Columbus School of Law, motivated by the Catholic identity of The Catholic University of America, of which it is an integral part, recognizes the inherent value and dignity of all members of the human family. It values equal opportunity and seeks racial, cultural and ethnic diversity. The university prohibits discrimination on the basis of race, color, national origin, gender, age, disability or status as a veteran or disabled veteran. The university maintains its Catholic character, but is open to persons of all religious faiths who respect the goals of The Catholic University of America, as adopted by the Board of Trustees. It does not discriminate on the basis of religion, except to the extent that it’s right to act in furtherance of its religious objectives. The university fully accepts the teachings of the Catholic Church with regard to homosexual conduct and sexual conduct outside the bounds of matrimony, as set forth by the Magisterium of the Catholic Church. Consistent with those teachings, the university does not discriminate purely on the basis of an individual’s sexual orientation.

Signing your name in this blank constitutes your signature and assurance that you understand and adhere to this Statement of Non-Discrimination.*

[Signature]

[Printed Name]

[Title]

*Duly Noted: Military Employer Exclusion