To: Students receiving a grade of C+ or lower  
From: Stuart Schept, Registrar/Director of Academic Services  
Re: Mandatory Review of Examinations  

As part of the bar pass initiative, the faculty passed the following resolution at the March 20, 2003 faculty meeting. This resolution was updated in the 2010-2011 academic year with the change of the “C or lower” standard to the “C+ or lower” standard:

“Every student who has received the grade of C+ or less in any course is required to review the examination and the model answer the professor has prepared for that examination and discuss that review with the professor. No student obligated to review an examination by this resolution will be permitted to register for courses taken in the semester subsequent to the semester when the grade was posted unless the student provides the Office of the Associate Dean of Academic Affairs a statement, signed by the Professor assigning the grade of C+ or less, confirming the obligation created by this resolution has been satisfied. The limitation on registering for courses shall apply up to, but not including, the registration period for courses to be taken in the last semester of the students’ legal study.”

Accordingly, because you received a grade of C+ or lower in the Fall 2015 semester, you are required to review your exam with your professor. This review session must be held by February 22, 2016. Failure to hold this review session with your professor will result in a hold being placed on your Cardinal Station account, preventing you from registering for the Fall 2016 semester. You should arrange a meeting time immediately to review your examination. Registration for the Fall 2016 semester is scheduled for April 7th for rising 3D and 4E students and April 14th for all other law students.

Upon completion, please return this form to the Academic Affairs Office, Room 343.

Student Name: (Please Print) ______________________________________________________

Course: ________________________________________________________________________

Student Signature: _______________________________ Date: ______________________

Faculty Signature: _______________________________ Date: ______________________