ONE-TIME COMPUTER EXPENSE FORM
(2014-2015)

THE CATHOLIC UNIVERSITY OF AMERICA
COLUMBUS SCHOOL OF LAW
Office of Financial Aid

Student's Full Name: _____________________________________________ Student's CUA ID: __________________

(LEGAL NAME - PRINT) first, middle, last

Federal regulations give the Office of Financial Aid the ability to adjust a student's Cost of Attendance (COA), on a case-by-case basis, for the purchase of a computer for educational use. The maximum COA increase for the purchase of a computer is $3,000, which may include the cost of a printer and other peripheral devices.

By increasing your COA, you may become eligible for additional loan money in the form of federal loans (Direct Subsidized, Direct unsubsidized, and/or Graduate PLUS loans) or private student education loans.

Please attach a copy of the vendor’s estimated price sheet or receipt of purchase to verify your computer expense. The documentation submitted must demonstrate that the computer expense was or will be paid by you during the 2012-2013 academic year (or a maximum of 60 days prior to the start of the academic year). If you purchase a printer and other peripheral devices you must submit all receipts at the same time you submit this request, no additional adjustment will be made.

Once we have increased your COA and if you are eligible for additional loans, we will offer your maximum loan eligibility. Your revised award(s) may be viewed and accepted in Cardinal Station.

I request my cost of attendance be increased in the amount of $______________ to cover the cost for the purchase of a computer and related peripheral devices for the 2014-2015 academic year. I have ATTACHED a vendor’s price sheet/receipt as verification of my expense. I understand that this COA increase for the computer expense is permitted only once, on a case-by-case basis, and is limited to lesser of the actual cost or $3,000. Additionally, if I decide to purchase another computer during my enrollment at CUA, I understand that it will be at my own expense and cannot be included in a subsequent years’ COA. Exceptions may be made on a case-by-case basis for a student returning to complete an additional degree (e.g., LLM)

STUDENT SIGNATURE ____________________________________________

Please mail or fax this page along with your vendor’s price sheet/receipt.

USE ONE OF THE FOLLOWING METHODS TO RETURN THIS FORM:

Mail
Columbus School of Law
Room 340
Cardinal Station
Washington, DC 20064

FAX
202-319-4462

IN-PERSON
Columbus School of Law
Room 340

OFFICE OF STUDENT FINANCIAL ASSISTANCE USE ONLY

Date Received

Date Processed

Total Amount Used in Adjustment

Counselor’s Initials

15COAC

Revised 03/20/2014